



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

April 17, 2023

RE: Addendum #1: **RFP 05012023AW IT Temporary Staffing Services**

Dear Respondents:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated April 12, 2023. The Contractor shall acknowledge receipt of this Addendum on the form found in the RFP. Failure to do so may subject the Respondent to disqualification.

Item #1 – PART V: SCOPE OF SERVICES (DETAILS)

Page 14: **1.1 Requirements**: Change the following:

Respondent shall have the expertise to provide professional technology personnel at a SCBE defined rate on a Work Order basis. Responses must include demonstration of expertise in at least 2 or more groups as specified in Appendix I – Pricing Schedule, I. Price of Services Rates shall be defined between the minimum and maximum rate as per Appendix I – Billing Hourly Rate Sheet. Qualifications of personnel to be provided will be defined in each Work Order. **Respondent must agree to billing rates listed in Appendix I – Pricing Schedule, if not, your proposal will be deemed nonresponsive.**

Thank You,

Procurement Services